

Put a Face to Your Name – Upload your Avatar to Blackboard!

To all St. Lawrence College Students:

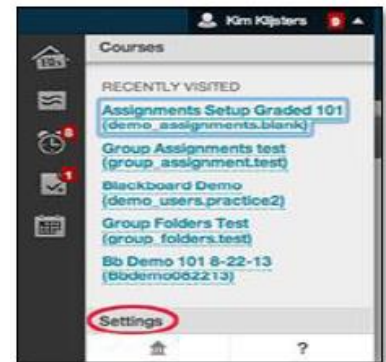
You are now able to personalize Blackboard by uploading your photo or digital image. This allows you to “see” your classmates and your professor when using the Blackboard communication tools such as journals, blogs, discussion forums and wikis.

Please Note: It is not mandatory to upload an avatar. For those who choose to upload one, a headshot photo is the preferred choice, however you may choose an appropriate image to represent you instead.



Uploading Your Avatar – Here is How to Do It

1. From your Dashboard, go to the Global Navigation menu (small triangle at the top right hand corner).
1. Click Settings > Personalize Information > Personalize My Settings.
2. Browse your computer to upload your Avatar (image must be no more than 150 x 150 pixels – see video about how to edit picture to be the correct size).
3. Select the avatar image file and click Open > Submit. For the image to appear, you need to log out and back in.



Click on the link to open the video about [How to Upload Your Avatar](#).



Keep in Mind

Your avatar is a reflection of how you want to present yourself to others. User-uploaded images do not go through any approval or moderation process. Blackboard users are responsible for choosing appropriate and professional images that are not copyrighted and respect St Lawrence College's policies: Acceptable Use for Computing Policy and the Student Code of Conduct.

For Blackboard Assistance, please Contact your eLearning Specialists:

- Carolle Boudreau (Brockville and Cornwall), 613-933-6080 X 2248 cboudreau@sl.on.ca
- Elizabeth Pero (Kingston), 613-544 5400 X 1963 or epero@sl.on.ca

School for Contemporary Teaching and Learning

