

Configuring Panopto in a Blackboard Course

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& Learning**

St. Lawrence College

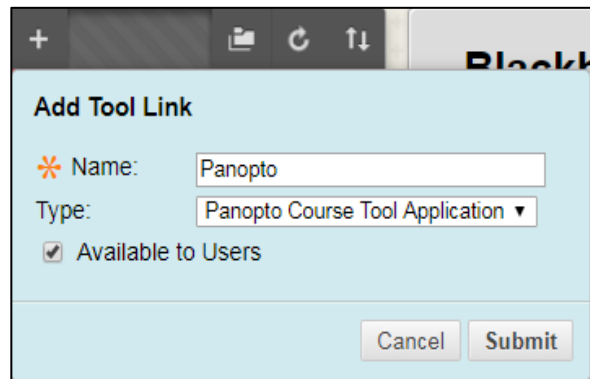
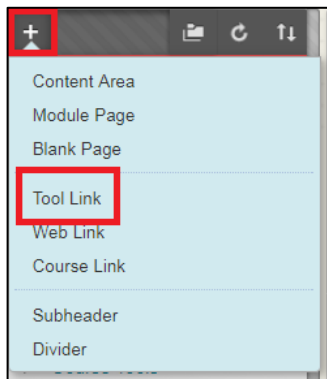
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Configuring Panopto in a Blackboard Course

Create a Panopto Link

1. Ensure that **Edit Mode** is turned **ON** (top right of your screen)
2. Select the (+) sign above the course menu
3. Select **Tool Link** and enter the following in the **Add Tool Link** screen
 - a. Name – Enter the name **Panopto**
 - b. Type – Select the **Panopto Course Tool Application** option from the pull down list
4. Click **Submit**
5. The **Panopto** link will now appear on your Blackboard menu

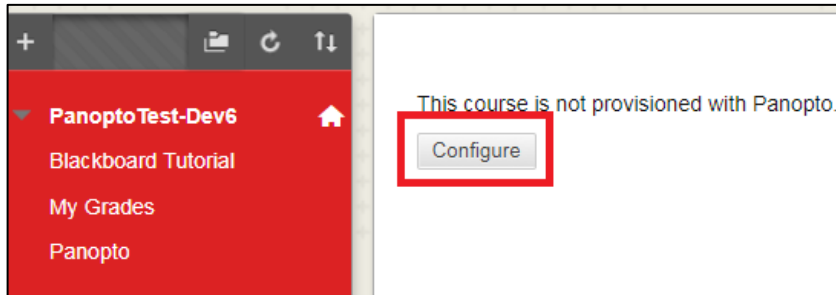


Configure Panopto

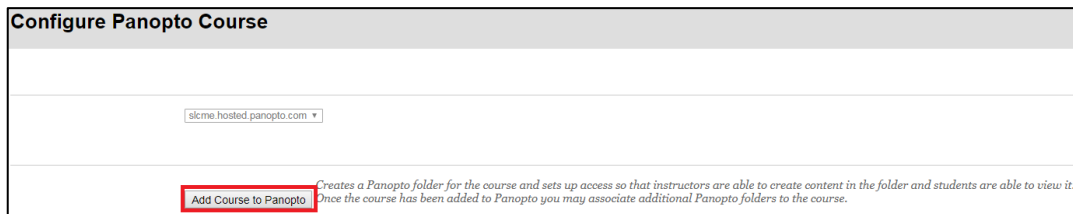
1. To configure Panopto in your Blackboard course, click **Panopto** from the course menu



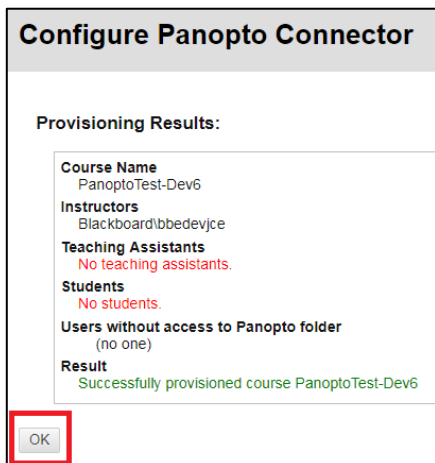
2. Click **Configure**



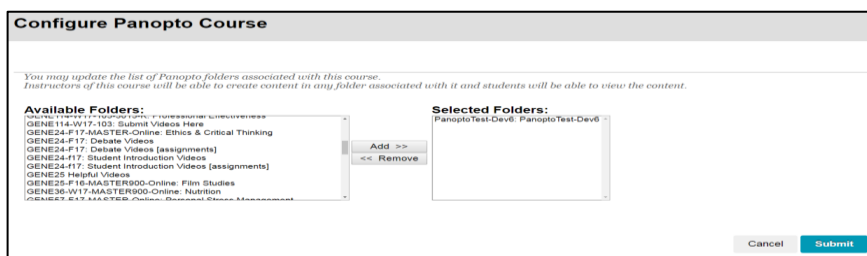
3. The **Configure Panopto Course** window will open. Click **Add Course to Panopto**



4. The **Configure Panopto Connector** window will open. Click **OK**.



5. The **Configure Panopto Course** window will open.



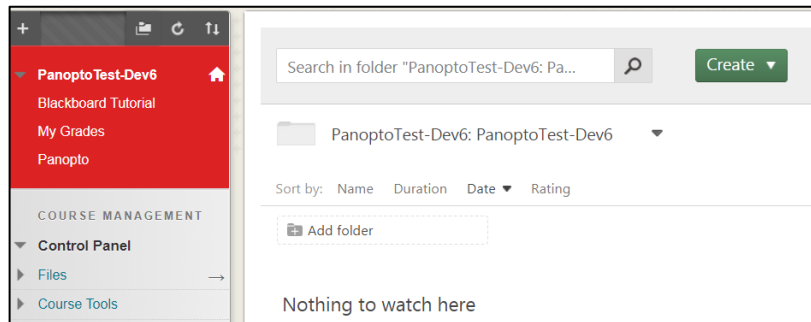
- a. By default, the **Selected Folders** field contains a new Panopto folder that was create as part of the Configuring process.
- b. This new folder will be empty.



- You may choose to attach any folder that is available to you to the course you are configuring. For best practices on how to manage migrating previously created videos into this new course, please consult Panopto and Blackboard Course Copy.

Note: It is **highly recommended** that you only have one folder in the **Selected Folders** field.

- Once complete, click **Submit**
- You are now ready to start using **Panopto**



Note: By default, any videos that faculty members upload to the Panopto folder in their course will be visible to students, **even if the Panopto link on the course menu is hidden**. Please refer to the document Managing Sharing and Permissions in Panopto for more information.

Related Documents

- Panopto and Blackboard Course Copy – Useful if you wish to copy or move videos from another course’s Panopto Folder
- Installing the Panopto Recorder – Useful if you wish to learn about how to create and upload videos on your computer.
- Managing Sharing and Permissions in Panopto

