

**Break Week PD
Fall 2018**

Updated: Oct 10, 2018

School of

**Contemporary Teaching
& Learning**

St. Lawrence College

BROCKVILLE – October 22 to 26, 2018

TIME	MONDAY – Oct 22	TUESDAY – Oct 23	WEDNESDAY – Oct 24	THURSDAY – Oct 25	FRIDAY – Oct 26
8:30					
9:00			Module 1: Fostering Intercultural Competence 9:00 – 11:00 Room 207	Bb Grade Centre Tips 9:00-10:00 Room 227	Lynda.com - Faculty 9:00-10:00 VTel (Tri-Campus)
9:30					
10:00		Project Based Learning Institute 10:00-12:00 Room 207		Bb Open Session 10:00-11:00 Room 227	Lynda.com - All Staff 10:00-11:00 VTel (Tri-Campus)
10:30					
11:00					
11:30			CAAS Café 11:30-1:00 Room 206		
12:00					
12:30					
1:00		Science of Learning 1:00-2:00 Room 207		Panopto 1:00-2:00 Room 207	
1:30					
2:00		BIT – Information 2:00-3:00 VTel (Tri-Campus)	Inclusivity Toolkit 2:00-3:00 Room 207		Lynda.com - Faculty 2:00-3:00 VTel (Tri-Campus)
2:30					
3:00					Lynda.com - All Staff 3:00-4:00 VTel (Tri-Campus)
3:30					
4:00					
7:00-8:00		Bb Open Session 7:00-8:00 Skype	PT Faculty SOS 7:00-8:00 Skype	Inclusivity Toolkit 7:00-8:00 Skype	



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CORNWALL – October 22 to 26, 2018

TIME	MONDAY – Oct 22	TUESDAY – Oct 23	WEDNESDAY – Oct 24	THURSDAY – Oct 25	FRIDAY – Oct 26
8:30					
9:00			Bb Grade Centre Tips 9:00-10:00 Room M2760		Lynda.com - Faculty 9:00-10:00 VTel (Tri-Campus)
9:30					
10:00		Project Based Learning Institute 10:00-12:00 Room M2460	Bb Open Session 10:00-11:00 Room M2760		Lynda.com - All Staff 10:00-11:00 VTel (Tri-Campus)
10:30					
11:00	Inclusivity Toolkit 11:00-12:00 Room M2460				
11:30			CAAS Café 11:30-1:00 Room M2430		
12:00					
12:30					
1:00	Module 1: Fostering Intercultural Competence 1:00-3:00 Room M2460	Science of Learning 1:00-2:00 Room M2460	Panopto 1:00-2:00 Room M3510		
1:30					
2:00		BIT – Information 2:00-3:00 VTel (Tri-Campus)			Lynda.com - Faculty 2:00-3:00 VTel (Tri-Campus)
2:30					
3:00					Lynda.com - All Staff 3:00-4:00 VTel (Tri-Campus)
3:30					
4:00					
7:00-8:00		Bb Open Session 7:00-8:00 Skype	PT Faculty SOS 7:00-8:00 Skype	Inclusivity Toolkit 7:00-8:00 Skype	



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KINGSTON – October 22 to 26, 2018

TIME	MONDAY – Oct 22	TUESDAY – Oct 23	WEDNESDAY – Oct 24	THURSDAY – Oct 25	FRIDAY – Oct 26	
8:30						
9:00			Bb Grade Centre Tips 9:00-10:00 Room 03010	Science of Learning 9:00-10:00 Room 01000	Lynda.com - Faculty 9:00-10:00 VTel (Tri-Campus)	
9:30						
10:00	Project Based Learning Institute 10:00-12:00 Room 01010	Module 1: Fostering Intercultural Competence 10:00-12:00 Room 01010	Bb Open Session 10:00-11:00 Room 03010		Lynda.com - All Staff 10:00-11:00 VTel (Tri-Campus)	
10:30						
11:00				Inclusivity Toolkit 11:00-12:00 Room 01000		
11:30				CAAS Café 11:30-1:00 Room 01020		
12:00						
12:30						
1:00			Panopto 1:00-2:00 Room 03010	Module 1: Fostering Intercultural Competence 1:00-3:00 Room 01000		
1:30						
2:00	Bb Grade Centre Tips 2:00-3:00 Room 03010	BIT – Information 2:00-3:00 VTel (Tri-Campus)				Lynda.com - Faculty 2:00-3:00 VTel (Tri-Campus)
2:30						
3:00	Bb Open Session 3:00-4:00 Room 03010	Inclusivity Toolkit 3:00-4:00 Room 01010			Lynda.com - All Staff 3:00-4:00 VTel (Tri-Campus)	
3:30						
4:00						
7:00-8:00		Bb Open Session 7:00-8:00 Skype	PT Faculty SOS 7:00-8:00 Skype	Inclusivity Toolkit 7:00-8:00 Skype		



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Workshops Descriptions

The following workshops were designed in collaboration with members from Counseling and Accessibility Services (CAAS), Information Technology Services (ITS), Behavioural Intervention Team (BIT), and School of Contemporary Teaching & Learning (SCTL). While all staff are welcome to attend, some workshops are designed for specific target audiences (see final column). The time and location for each work is provided in the previous calendars.

Topic	Description	Facilitators	Target Audience
Bb Grade Centre Tips	This workshop will provide an overview of “best practices” that will help faculty users design a grade centre using tests, assignments, and/or groups. Participants will also learn how to link their grade centre to PS so that they may prepare for the end of term.	<ul style="list-style-type: none"> • Carolle Boudreau (eLearning Specialist) • Elizabeth Pero (eLearning Specialist) 	Faculty
Bb Open Session (onsite/skype)	This workshop is designed as a customized training session where participants can bring their own questions about Blackboard. An eLearning Specialist will collate the inquiries at the start of the session and will share key strategies to address each item.	<ul style="list-style-type: none"> • Carolle Boudreau (eLearning Specialist) • Elizabeth Pero (eLearning Specialist) 	All employees
Inclusive Toolkit: Teaching Strategies for Faculty (onsite/skype)	Our classrooms are increasing with students who represent a broad range of racial, cultural, linguistic, physical and intellectual backgrounds. This workshop provides a starting point for honouring and benefitting from this diversity in our classrooms. Through self-reflection and discussion, we will provide practical teaching strategies for optimizing our diverse students engagement , comprehension and retention in the classroom.	<ul style="list-style-type: none"> • Ekta Singh (Inclusivity & Intercultural Specialist) 	Faculty
Module 1: Fostering Intercultural Competency	This workshop is a structured approach to building awareness and understanding of different cultural behaviours in College settings. The training is designed for faculty and staff who are interested in becoming more culturally self-aware and in developing an understanding about how to navigate cultural difference in social/academic interactions. This workshop presents an overview of the theories and tools of intercultural competence, including cultural dimensions. Through self-assessment, awareness and reflection, participants are asked to critically examine their own culture (both in the College and society at large) and learn to adapt their understanding of cultural integration as a one way-process.	<ul style="list-style-type: none"> • Ekta Singh (Inclusivity & Intercultural Specialist) 	All employees



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	<p>IMPORTANT NOTE: Participants will receive a sticker badge after completing this two hour workshop to demonstrate their commitment to fostering inclusive working environments. This module is part of a larger inclusivity training initiative known as “INCLUSION MATTERS” that is currently being developed by the SCTL.</p>		
<p>Panopto</p>	<p>In this workshop you will be introduced to Panopto, our video streaming media service. You will learn how to record, organize and share video that can be used as content, assessments or as learning activities. We will also explore the Panopto interface for mobile and desktop, including the student view.</p> <p>The Panopto service is currently being used in classrooms but can also be utilized in other manners by departments to create/share videos with the college.</p>	<ul style="list-style-type: none"> • Carolle Boudreau (eLearning Specialist) • Elizabeth Pero (eLearning Specialist) 	<p>All employees</p>
<p>Project Based Learning Institute</p>	<p>Project Based Learning (PjBL) can provide students with a rewarding opportunity to develop solutions to an authentic challenge in their field. This hands on workshop will provide faculty with a chance to discuss the critical components of project based learning and how those elements can be embedded into their courses. Participants in this mini-institute will work on developing a PjBL experience for students in a course during in the Winter 2019 semester and will follow up with the facilitators on the design of the PjBL experience after the workshop.</p>	<ul style="list-style-type: none"> • Jamie Edwards (Curriculum Specialist) • Clarke Mathany (Mgr, Curriculum Development) 	<p>Faculty</p>
<p>PT Faculty SOS (Skype)</p>	<p>Take control of your semester! This workshop checks in with faculty and their semester so far. What have you experienced and what can you expect over the next weeks and months? Don't be surprised by deadlines. Instead, anticipate the needs of the looming winter semester. Be aware of the energy levels and outside pressures of your students (and yourself). Can you revisit your delivery schedule and assessments to make the rest of your semester even better? It is not too late to tame the marking beast.</p>	<ul style="list-style-type: none"> • Christina Decarie (Tri-Campus Faculty Coach - Arts) 	<p>Any new or returning PT Faculty</p>



The Science of Learning	Over the past number of years, researchers have discovered more and more information regarding how we learn and how those principles can be translated to the College classroom. The workshop will highlight foundational cognitive science principles and how they can be employed to support student success and retention of the material.	<ul style="list-style-type: none"> • Jamie Edwards (Curriculum Specialist) • Clarke Mathany (Mgr, Curriculum Development) 	Faculty
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Additional PD Opportunities & Events

Topic	Description	Facilitators	Target Audience
Behavioural Intervention Team (BIT)	This information session is designed to introduce the concepts related to the newly adopted Behavioural Intervention Team (BIT) model at SLC. Team members will describe the model and outline the process for bringing issues to the team's attention. Discussion will include the case management aspect of BIT as well as the importance of staff member input in the process.	<ul style="list-style-type: none"> • BIT Team Members (various departments) 	All employees
CAAS Café Drop-In	Counselling & AccessAbility Services would like to invite you to join us for our next CAAS Café for staff and faculty. With the new semester underway, we think it's a great time to have informal discussions with staff and faculty where CAAS staff members are available to answer any accommodation and accessibility-related questions you may have.	<ul style="list-style-type: none"> • CAAS Staff Members (Brockville-Cornwall-Kingston) 	All employees
Lynda.com – All Staff (VTel)	Topic: “Creating a Personal Development Plan” In this hands on workshop, you will learn how to effectively navigate the Lynda.com interface and environment to create meaning learning path for your personal Development. You will also explore strategies for filtering content and making Lynda.com a habit.	<ul style="list-style-type: none"> • Representatives from Lynda.com 	All employees



<p>Lynda.com – Faculty</p> <p>(VTel)</p>	<p>Topic: “Preparing Educators”</p> <p>In this hands on workshop, you will learn how to effectively navigate the Lynda.com interface and environment to create meaning learning path for your students. You will learn how use Lynda.com as a group work tool and how you can use Lynda.com to create micro learning or blended learning environments.</p>	<ul style="list-style-type: none"> • Representatives from Lynda.com 	<p>Faculty</p>
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VTel Sessions

The Tri-Campus “Behavioural Intervention Team (BIT)” and “Lynda.com” PD sessions will be using VTel so that participants can join the workshops virtually from their own campus. To attend a PD session in VTel, please make your way to the following room locations:

Brockville

- Room 215

Cornwall

- Room M2430

Kingston

- Room 11710

Special note for Kingston

The “Panopto” and “Blackboard” PD sessions are scheduled to take place in **Room 03010**. This room is part of the new building on the Kingston campus and is located in the lower level.

Skype Sessions

The Tri-Campus evening PD sessions will be using Skype so that participants can join from the comfort of their own home. Every college employee has access to Skype so participants should make sure to download the application before the session. Employees are encouraged to consult the “how to” guides from ITS by clicking on the following link - [SLC ITS Guides for Staff](#)

You can also contact ITS for assistance at extension 4357 or email its@sl.on.ca if you have questions about Skype.

To join the evening skype sessions, simply click on the following link:

- [Join Skype Meeting](#)

