

Curriculum Mapping Guidelines

The following table outlines the curriculum mapping requirements for specific qualifications at St. Lawrence College. Curriculum Developers will use these guidelines during the curriculum mapping process. Any changes to this document will require formal approval by the Senior Vice-President Academic.

Qualification Awarded	Typical Duration	Core Courses ¹		General Education ²			Online Course Requirement ³
		VLO/PLO	EES	Requirement	VLO/PLO	EES	
Local Board Certificate ⁴	240 to 500 instructional hours.	Yes	Optional ⁵	None	No	No	No
Ontario College Certificate	Two semesters or 600-700 equivalent instructional hours.	Yes	Yes	None required but recommended ⁶	No	No	Yes
Ontario College Diploma	Four semesters or 1200-1400 equivalent instructional hours.	Yes	Yes	Minimum of 3 courses	No	No	Yes
Ontario College Advanced Diploma	Six semesters or 1800-2100 equivalent instructional hours	Yes	Yes	Minimum of 3 courses	No	No	Yes
Ontario College Graduate Certificate	Two semesters or 600-700 equivalent instructional hours.	Yes	No	None	No	No	No

¹ A course that is identified as meeting at least one vocational/program learning outcome of the program core curriculum

² A course that provides additional learning opportunities for students outside the core curriculum and does not have a direct relationship with any specific VLO/PLO.

³ Every St. Lawrence program is required to have at least one online course. Exceptions to this requirement must be approved by the Vice-President Academic (Academic Policy Section 5.4)

⁴ Local Board Certificates do not require a full curriculum map with content leveling (Foundational, Developing, and Mastery) but rather a simplified map to outline assignment to Program Learning Outcomes (i.e., similar to the information provided within a Credential Validation System application)

⁵ Some local board certificates might not include mapping to EES. This decision will vary depending on the nature of the program. The Dean will provide the Curriculum Developers with the decision regarding this requirement.

⁶ Certificate programs that lead to diploma programs might include a General Education course in order to help satisfy the “minimum of 3 GenEd courses” criteria.

Curriculum Mapping Guidelines (Degree)

The following table outlines the curriculum mapping guidelines for Baccalaureate/Bachelor's Degree: Honours programs at St. Lawrence College. Any changes to this document will require formal approval by the Senior Vice-President Academic.

Qualification Awarded	Typical Duration	Core Courses ⁷		Liberal Arts (LARTS)			Online Course Requirement ⁸
		Degree Level Program Learning Outcomes	Breadth /General Education Requirements	Degree Level Program Learning Outcomes	EES	Breadth/ General Education Requirements	
Baccalaureate/Bachelor's Degree: Honours	Eight semesters or more. Normally 120 credits or the equivalent. May be supplemented by required professional experience (e.g., supervised practical, internships, work terms, co-ops).	Yes	No	No	No	In undergraduate programs, the balance of core and non-core/breadth studies is normally achieved as follows: a) 20% of the program hours are in courses in the non-core curriculum b) at least one non-core course is a free elective.	No

⁷ A course that is identified as meeting at least one vocational/program learning outcome of the program core curriculum

⁸ Every St. Lawrence program is required to have at least one online course. Exceptions to this requirement must be approved by the Vice-President Academic (Academic Policy Section 5.4)

Curriculum Mapping Guidelines (Apprenticeship)

The following table outlines the curriculum mapping guidelines for Apprenticeship programs at St. Lawrence College. Any changes to this document will require formal approval by the Senior Vice-President Academic.

Qualification Awarded	Typical Duration	Core Courses ⁹	General Education ¹⁰			Online Course Requirement ¹¹
		Apprenticeship Curriculum Standards ¹²	Requirement	VLO/PLO	EES	
Ontario College Certificate (Apprenticeship)	<p>Between 720 and 840 hours of instruction. *</p> <p>The amount of hours will vary depending on the trade and is outlined within the College of Trades guidelines document.</p> <p>*Note: Instructional hours and formats (i.e., day release, block release, or online) can vary by trade and Training Delivery Agent (TDA)¹³.</p>	Yes	None	No	No	No

The Ontario College Certificate (Apprenticeship) programs may also enable students to pursue other qualifications that are awarded outside the college sector such as:

- **Ontario Certificate of Apprenticeship**– This qualification is awarded by the Ontario College of Trades once the apprentice has completed both the in-school and on-the-job segments of training.
- **Ontario Certificate of Qualification** – a qualification that is awarded by the Ontario College of Trades once the apprentice has passed the provincial exam of qualification (if it exists for the specific trade).

⁹ A course that is identified as meeting at least one vocational/program learning outcome of the program core curriculum

¹⁰ A course that provides additional learning opportunities for students outside the core curriculum and does not have a direct relationship with any specific VLO/PLO.

¹¹ Every St. Lawrence program is required to have at least one online course. Exceptions to this requirement must be approved by the Vice-President Academic (Academic Policy Section 5.4)

¹² The Curriculum Standards are developed by the Ontario College of Trades in consultation with representatives from the trade and Training Delivery Agent instructors. The standard has been designed to support consistency and accountability within the in-school training process; ensuring apprentices across Ontario are developing the skills necessary for success in his/her trade. (source: <http://www.collegeoftrades.ca/training-standards>)

¹³ St. Lawrence College is designated as a Training Delivery Agent (TDA)

Additional Information

Context

This mapping guideline document was created in order to identify specific requirements within each qualification that is mandated by both the ministry (e.g., VLOs) and the college (e.g., inclusion of online course). Effective date of implementation for this set of guidelines is March 1st, 2017. The information within this document will be revised on an annual basis to ensure full compliance with curriculum programming.

Acronyms

LARTS – Liberal Arts
VLO – Vocational Learning Outcome
PLO – Program Learning Outcomes
EES – Essential Employability Skills
TDA – Training Delivery Agent

SLC Resources

Centre for Contemporary Teaching & Learning Website - <http://www.learningatthecentre.com/>

- Curriculum Alignment Overview
- Course Outline template
- Learning Plan template
- Additional resources on assessment strategies and writing learning outcomes is also available in the Curriculum Development & Mapping area

Quality Assurance (SLC intranet) - <http://intranet.sl.on.ca/QualityAssurance.htm>

- Program Quality Management System (PQMS)
- Curriculum Development & Mapping Process
- Lead Managers
- Final Report template

External Reference Documents

Government of Ontario. (2017). *Start an Apprenticeship*. Ontario Government Website. Retrieved from <https://www.ontario.ca/page/start-apprenticeship>

Ministry of Advanced Education and Skills Development. (2016). *Framework for Programs of Instruction*. MAESD Website. Retrieved from <http://www.tcu.gov.on.ca/pepg/documents/FrameworkforPrograms.pdf>

Ministry of Advanced Education and Skills Development. (2016). *Ontario Qualifications Framework*. MAESD Website. Retrieved from <http://www.tcu.gov.on.ca/pepg/programs/oqf/>

Ontario College of Trades. (2016). *Training Standards*. OCT Website. Retrieved from <http://www.collegeoftrades.ca/training-standards>

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